



The Canadian Functional Fitness Federation

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Technical Officials Committee

Canadian Functional Fitness Federation (CFFF)

Terms of Reference

1. Purpose

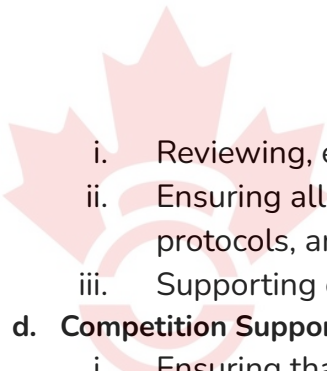
- a. The Technical Officials Committee (the "Committee") is appointed by the Board of Directors (the "Board") of the CFFF to oversee the development, training, and certification of Technical Officials in Canada.
- b. **The Committee is responsible for:**
 - i. Establishing and maintaining a pathway for becoming an internationally recognized iF3 Technical Official.
 - ii. Ensuring education and training programs are in place for all officials.
 - iii. Overseeing compliance with iF3 Movement Standards and the iF3 rulebook.
 - iv. Supporting competitions by ensuring fair and consistent officiating.
 - v. Aligning with the goals of the CFFF, the iF3, and the Canadian Sport Governance Code.

2. Committee Composition

- a. As per the **Committee Governance Framework**, the Committee:
 - i. Must include at least one director from the Board, who will serve as chairperson.
 - ii. Should consist of members with expertise in functional fitness, officiating, and competition judging.
 - iii. Will be appointed by the Board, with members serving terms as outlined in the governance framework.

3. Duties and Responsibilities

- a. The Committee is responsible for:
 - b. **Technical Official Pathway**
 - i. Developing and maintaining a structured certification program for Technical Officials.
 - ii. Providing ongoing education and training opportunities.
 - iii. Creating training materials, evaluation tools, and a system for tracking officials' progress.
 - iv. Managing and qualifying judges through a custom-built software platform.
 - c. **Movement Standards and Rulebook Compliance**
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- i. Reviewing, editing, and interpreting iF3 Movement Standards.
 - ii. Ensuring all competitions adhere to iF3 movement standards, officiating protocols, and scoring regulations.
 - iii. Supporting event organizers in implementing these standards.
- d. **Competition Support**
 - i. Ensuring that CFFF-sanctioned events have access to qualified officials.
 - ii. Coordinating with event organizers to ensure officials are properly trained.
- e. **Ongoing Improvement**
 - i. Collecting feedback from officials and athletes to refine training and rule enforcement.
 - ii. Staying updated on changes to iF3 rules and standards.
 - iii. Making recommendations to the Board for rule or procedural updates.
 - iv. The Committee must adhere to the CFFF's commitment to athlete safety, the Canadian Sport Governance Code, and other governing policies. It will also collaborate with other CFFF committees as needed.

4. Authority

- a. Per the **Committee Governance Framework**, the Committee:
 - i. Has the authority to develop and implement plans for technical official development, subject to Board approval.
 - ii. May request attendance from CFFF officers, employees, or external advisors.
 - iii. May retain independent advisors with Board approval.

5. Meetings

- a. All meetings will follow the guidelines set forth in the **Committee Governance Framework**, including scheduling, quorum requirements, notice periods, and agenda preparation.

6. Decision-Making and Reporting

- a. Decisions are made by majority vote, with the chair holding a casting vote in case of a tie.
- b. The Committee reports regularly to the Board on relevant matters.

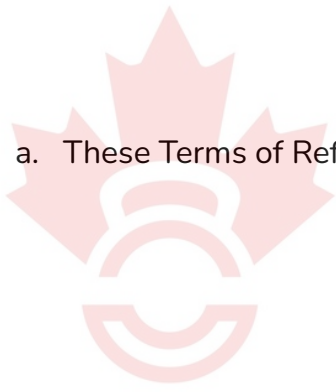
7. Committee Member Expectations

- a. Committee members must:
 - i. Act in good faith and in the best interests of the CFFF.
 - ii. Prepare diligently for meetings and actively contribute.
 - iii. Pursue continuing education to enhance their expertise.

8. Secretary

- a. As per the **Committee Governance Framework**, the Committee will appoint a Secretary to maintain meeting minutes and distribute them in a timely manner.

9. Publication



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- a. These Terms of Reference will be made available on the CFFF website.